



## Role Description of a Member of the European Scout Committee

Title	Mission	Term
Member of the European Scout Committee	To further the Scout Movement within the Region by promoting the spirit of a world family, of co-operation and mutual assistance amongst Scout organisations within the Region.	3 years, renewable once

Key areas of responsibility	Obligations
Implementation of the decisions of the European Scout Conference as agreed in the resolutions of the conference and other allocated tasks.	Put into effect the resolutions of the conference and fulfilling any duty that the conference may assign.
Implementing the Regional Scout Plan.	Implementing the Regional Scout Plan through elaborating the actions required.
Implementing the Mission, Triennial Plan, Strategy for Scouting and policies of the World Organization of the Scout Movement particularly those designed to strengthen and develop Scouting in Europe.	Ensuring the proper implementation of the decisions and policies laid down by the World Organization of the Scout Movement particularly those which affect the European Region.  Acting as an advisory body of the World Scout Committee,  At all times acting in keeping with the shared values of Scouting.
Co-operating and working closely with member organizations.	Travelling to and attending meetings and events in various countries often with different cultural backgrounds, as well as reporting.  Contributing to the Committee's role of acting as an advisory body for member organizations requiring advice and assistance.
Being up to date with recent developments in the Region and at world level.	Attending several European and World events.
Fostering the idea of European citizenship, based on the consciousness of a common heritage and destiny.	Liaising with other organizations sharing the common heritage notably the Europe Committee WAGGGS, in respect of the MOU in place with them.
Adopting the budget of the Region.	Guidance on and monitoring of the finances and budget of the Region.
Following the work of the Region in an area or a strategic priority.	Facilitating, supporting or chairing a network, team or area(s) of work.

### Time requirement

The time commitment is estimated to be around 30 to 60 days per year, allocated as follows:

Committee meetings: Three meetings are normally held each year (currently lasting over a long weekend of three days from Thursday evening to Sunday afternoon). A part of these meetings is held in common with the Europe Committee WAGGGS on at least one occasion annually.

Team or working group meetings: Two meetings are normally held each year (lasting over a weekend of two days from Friday evening to Sunday afternoon). There may be one additional annual meeting for all groups to meet together.

Seminars or workshops: Members of the Committee may also, though not necessarily, participate in the planning team for seminars or workshops during the triennium. This would involve a minimum of one weekend attending a planning meeting and being actively involved in the running of the event for three to seven days.

Visits to countries: It is expected that Committee members will visit at least once during the triennium countries for which they are the contact person. There may be multiple visits to a country, depending on the need.

Regional and World Conferences: Committee members would normally attend the two European Scout Conferences, one at the beginning of the three year term and the other at the end, as well as the World Scout Conference which occurs within this period.

Other committee work: To develop and implement plans within the framework of the approved budget, reading papers and reports, mail, writing reports, phone calls. Committee members may have to assume the administrative work of their specific tasks. Committee Members would be expected to agree how and when to respond to issues.

Specific tasks: Each member is normally responsible for leading one or more specific tasks within the committee, in close contact with one executive. These are related to the implementation of the Regional Plan and the time allocation might be spread over the entire triennium or concentrated in a specific period of time.

### Desirable Skills

1. To have knowledge of the work in National Scout Associations with as wide an experience as possible of working with the members at all levels and ages.
2. To have a good international and inter-cultural understanding.
3. Skills and experiences in any various work of the Region such as Youth Programme, Management of Adult Resources, Management of Volunteers, Organisational Development, Communications, Strategy and Development of Scouting, Co-operation and Development, Finance.
4. Negotiating and advocacy skills.
5. To be able to represent the views and interest of WOSM at different national and international events and occasions.
6. To be able to communicate in English (oral and in writing).

### Available support

The staff of the Region are available to support the work of the European Scout Committee members as they strive to fulfil the Regional Scout Plan. Such support includes booking travel and accommodation, preparing meetings, making notes and other administrative tasks as well as providing advice and strategic input.

Where bookings are made by the committee member, reasonable costs are reimbursed for agreed visits to national Scout associations and other events.

Additional costs concerning administrative expenses can also be claimed.

### Accountable to

European Scout Conference.